[DATE]

[MEMBER NAME MEMBER ADDRESS CITY, STATE ZIP CODE]

Dear [MEMBER NAME]:



REMINDER: Your new coverage with Commonwealth Care Alliance starts on January 1, 2014.

Important reminder: You're being enrolled in a new health care and drug plan.

A few weeks ago, MassHealth sent you a letter about changes in your health and drug coverage. **MassHealth will soon enroll you in Commonwealth Care Alliance**, a One Care plan. With One Care, you can get your MassHealth and Medicare benefits from your new plan.

Commonwealth Care Alliance will cover your Medicare, MassHealth, and prescription drug benefits, including Medicare Part D. It will also provide care coordination and access to community-based services as described in the *One Care Enrollment Guide*. Your One Care plan will manage all of your health care and long-term services and supports through a Care Team. This includes primary care, mental health care, hospital care, specialty care, and care from other providers.

To find out more about Commonwealth Care Alliance, what services it covers, and if your current providers work with the plan, call 1-866-610-2273 or TTY: 711 (for people who are deaf, hard of hearing, or speech disabled).

You can also call MassHealth Customer Service Monday–Friday, 8:00 a.m.–5:00 p.m. at 1-800-841-2900 or TTY: 1-800-497-4648 (for people who are deaf, hard of hearing, or speech disabled).

What happens next?

Your coverage through Commonwealth Care Alliance will start on January 1, 2014.

You will be automatically enrolled in Commonwealth Care Alliance unless you make another choice by December 31, 2013. Commonwealth Care Alliance will send you a new health and drug card to use. This new card will replace the cards you use now. After your new coverage starts, you should call your One Care plan if you need services or prescriptions. You can keep seeing your current providers and getting your current services while you and your Care Team are creating your Personal Care Plan.

You have other options.

Tell MassHealth if you:

- want to join a different One Care plan in your area; or
- want to keep your Medicare and MassHealth like it is today.

(continued)

To join a different plan or keep your care the way it is now:

- fill out the Enrollment Decision Form that came with this letter and mail or fax it back to MassHealth. The fax number is 617-988-8975; or
- call MassHealth Customer Service Monday—Friday, 8:00 a.m.—5:00 p.m. at 1-800-841-2900 or TTY: 1-800-497-4648 (for people who are deaf, hard of hearing, or speech disabled).

You have to return the form or call MassHealth before 5:00 p.m. on December 31, 2013, to make any changes. If you do not make a change, you will be automatically enrolled in Commonwealth Care Alliance.

Note: Remember, you can also leave or switch One Care plans at any time. If you leave One Care, you will go back to getting your health care and drug services from MassHealth and Original Medicare with prescription drug coverage.

Who should you call if you have questions?

Call SHINE (Serving the Health Insurance Needs of Everyone). SHINE counselors can
work with you and your caregivers to help you understand your options. They are trained
to assist people who have Medicare and MassHealth and will provide impartial
information about your health insurance options. SHINE counselors are available
Monday–Friday, 9:00 a.m.–5:00 p.m. A counselor can work with you in person, by
phone, or through e-mail.

To schedule an appointment with a SHINE counselor call 1-800-243-4636 or TTY: 1-800-872-0166 (for people who are deaf, hard of hearing, or speech disabled).

- Call MassHealth Customer Service Monday—Friday, 8:00 a.m.—5:00 p.m. at 1-800-841-2900 or TTY: 1-800-497-4648 (for people who are deaf, hard of hearing, or speech disabled).
- If you have questions about Medicare, call 1-800-MEDICARE (1-800-633-4227), 24 hours a day, 7 days a week. TTY users should call 1-877-486-2048.

Sincerely.

MassHealth

Important Phone Numbers

MassHealth Customer Service: 1-800-841-2900 TTY: 1-800-497-4648 (for people who are deaf, hard of hearing, or speech disabled) Monday—Friday, 8:00 a.m.—5:00 p.m.

Medicare: 1-800-MEDICARE (1-800-633-4227) TTY: 1-877-486-2048 24 hours a day, 7 days a week